



LEARNING LADDER REGISTRATION FORM

Oheb Shalom's Learning Ladder

7310 Park Heights Avenue, Baltimore, MD 21208 • 410-358-9192

School year begins August 20, 2018 and ends August 16, 2019

The preschool calendar is subject to change.

FOR OFFICE USE ONLY

Date _____

Membership # _____

Batch # _____

Class Code _____

Received by _____

No child will be registered unless application is filled out **COMPLETELY** and **SIGNED**.

Please return entire registration form along with appropriate fee. Please **PRINT CLEARLY** and list only **ONE** child per form.

TODAY'S DATE ____/____/____

CHILD'S Last Name _____ CHILD'S First Name _____ MALE FEMALE

Date of Birth ____/____/____ Child's Preferred Name _____

Child Resides with _____

Address _____ City _____ Zip _____

Mother's Name _____ Cell # (____) _____ Work (____) _____

Home (____) _____ Email _____

Father's Name _____ Cell # (____) _____ Work (____) _____

Home (____) _____ Email _____

To which medications, foods, ect. If any, is your child allergic? _____

IN CASE OF EMERGENCY (IF PARENTS ARE NOT AVAILABLE) LEARNING LADDER MAY CALL:

1. _____ Contact Ph. (____) _____ Relationship _____

2. _____ Contact Ph. (____) _____ Relationship _____

Are you a member of a synagogue, and if so, which one? _____

Please include a copy of your child's IEP if you have one so that the staff can work with the family and early intervention or special education service providers to support child and family outcomes.

INFANTS, PRE-TODDLERS, TODDLERS

Age 10 weeks up to Age 2

Schedule through the month of child's second birthday

(Must attend 5 days a week)

<input type="checkbox"/> 7:00 AM—6:00 PM	Rate \$1535
<input type="checkbox"/> 9:00 AM—6:00 PM	\$1385

TERMS OF REGISTRATION

This Agreement is made between _____ and _____, the legal guardian(s) (the Responsible Parties) of the child's named above (the Child) and The Temple Oheb Shalom Congregation of Baltimore City t/a Oheb Shalom's Learning Ladder (the School).

The responsible parties, jointly and severally, hereby request admittance of and accept the place reserved for child's name in the Learning Ladder class selected on this form. The School has received a non-refundable enrollment deposit of \$300 which will be applied upon completion of the full year contract as a deposit for future enrollment of the Child. This deposit will then be credited towards the payment of the Child's tuition for the final month of this or any subsequent contract.

In consideration of the school reserving a place for the Child, the Responsible Parties agree to pay the School tuition in the amount shown for the class selected. The Responsible Parties agree to pay this tuition in 12 monthly installments with the first being due two weeks prior to commencement of the contract term. Subsequent payments are due by the 15th of each month and will apply to the tuition for the month following the month in which the timely payment is made. All payments are non-refundable.

The undersigned Responsible Parties hereby agree to the terms of registration, including the Terms and Conditions stated on reverse and incorporated herein by reference.

Date ____/____/____ Signature of Parent/Guardian _____

* These rates apply as long as your child is in a class with a 1-3 teacher-child ratio.

OHEB SHALOM'S LEARNING LADDER

Terms and Conditions

1. **TUITION:** The tuition total shall be due in 12 monthly installments with the first being due on August 15, 2018. Subsequent payments are due by the 10th of each month and will apply to the tuition for the following month. All payments are non-refundable.
2. **NON-PAYMENT:** If any payment of tuition or other charges is not made when due, the School reserves the right to delay or refuse admission or continued attendance of the Child at the School. If the School is required to take legal action to collect any amounts so due, all expenses of collection including reasonable attorney's fees and costs which are incurred by the School in any such proceedings shall be also paid by the Responsible Parties.
3. **LATE PAYMENT FEES:** If payment due is not received by the 19th day of the month, a \$50.00 late charge will be owing by the Responsible Parties. If that payment due is received after the 25th of the month due, an additional \$50.00 late charge will be owing by the Responsible Parties. If payment is still not received by the last day of the month due, the Child will not be admitted until full payment, including late fees, is received by the School.
4. **DISHONORED CHECKS:** If your payment made by check is not honored by your bank, it will not be re-deposited by the School and your account is subject to LATE PAYMENT FEES as described in paragraph 3. In addition, a \$35.00 returned check fee will be incurred and the payment plus any additional fees incurred by the School will be immediately due. During any contract period, if the School receives three dishonored checks for tuition or fees for any student, all subsequent payments for such student must be made using cash or certified funds.
5. **UNCONDITIONAL OBLIGATIONS:** The Responsible Parties acknowledge that the obligation herein described to pay the tuition for the full academic year plus all incidental expenses and charges incurred by or on behalf of the Child, as well as the other charges outlined in paragraph 2, is unconditional. It is further agreed that no portion of such tuition, expenses and charges, paid or outstanding will be refunded or cancelled, notwithstanding the subsequent absence, dismissal or withdrawal of the Child for any reason, unless the Child is withdrawn by written notice received by the School not less than thirty (30) days prior to child's scheduled start date.
6. **MISCELLANEOUS:** It is further agreed that the information submitted by the Responsible Parties on the School's application form is incorporated herein by reference, and that all information provided on that application or by later written amendment is true and correct. The Responsible Parties represent that they are legally authorized to enroll the Child in School and that they will provide any necessary additional information requested by the School and that all information provided will be true and correct, including but not limited to medical reports/statements as may be requested by the School. The Responsible Parties agree to comply with and be bound by School's then current "Parent Handbook", as amended, modified or updated from time to time by School, and which is incorporated in this agreement by reference. In the event of any inconsistencies between this agreement and the Parent Handbook, the terms of the Parent Handbook shall govern.
7. **SOLE AGREEMENT:** The understandings expressed herein constitute the entire agreement of the parties. No amendment is valid unless contained in writing and signed by all parties.
8. **SCHEDULE CHANGES:**
 - a) Provided that an opening exists, the Child's schedule may be expanded at any time based on available schedules, and tuition will be also modified based on that revised schedule.
 - b) The Child's schedule may not be reduced except when that child will be moving into a two year old classroom when available. At that time a new schedule may be chosen, based on availability. This choice must be elected prior to the Child's second birthday and is only offered once at that time.
 - c) Except as provided in paragraph 6b of this contract, the Responsible Parties agree to pay the tuition stated in paragraph 1 regardless of their choice to reduce the hours contracted in that same paragraph.
9. **EARLY WITHDRAWAL:** The Child may be allowed to withdraw before the end of the school year, without penalty, only in the following circumstances:
 - a) Upon thirty (30) days prior written notice if Child is moving from the Greater Baltimore Area (a radial distance greater than 35 miles from Temple Oheb Shalom).
 - b) Decision by the School, in its sole discretion that there is an unsatisfactory adjustment or unsatisfactory behavior of the Child to the School. Any tuition paid in advance and any deposit will be refunded.
10. **PHOTOGRAPHY PERMISSION:** The Responsible Parties consent and grant permission to the use, and reuse a Child's image, appearance, photograph, and/or likeness for the School's advertising or marketing purposes without compensation and agree that the School shall have all ownership rights with respect to such materials. No names will be used.
11. **SEVERABILITY:** If any of the provisions of this Agreement are determined to be invalid, such invalidity shall not affect or impair the validity of the other provisions, which shall be considered severable and shall remain in full force and effect.
12. **WAIVER:** No right under this contract shall be waived merely by delaying or failing to exercise it. Consent to one act shall not be considered consent to any other or subsequent acts. Any waiver of a default under this agreement must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this agreement.
13. **GOVERNING LAW:** This agreement shall be governed by and interpreted in accordance with the laws of the State of Maryland.

Initial _____
